



BIBLIOGRAPHY

Recommended Reading List

CATEGORY: VERBAL AND NON-VERBAL PRESENTATION SKILLS

Topics: General Presentation Skills, Body language, Gestures, Non-verbal communication, Voice

1. Bandler, R. and Grinder, J. (1975). *The Structure of Magic, a book about language & therapy*. Science and Behaviour Books Inc.
2. Beattie, G. (2004). *Visible thought: The new psychology of body language*. Routledge.
3. Boylan, B. (1987.) *What's Your Point?: A Proven Method for Giving Crystal Clear Presentations!* Point Publications, 1st Edition.
4. Damasio, A. (1999). *The Feeling of What Happens: body and emotion in the making of consciousness*. New York: Harcourt Brace.
5. Decker, B. (1993). *You've got to be believed to be heard: Reach the first brain to communicate in business and life*. New York: St. Martin's Press.
6. Demaris, A. and White, V. (2004) *First Impressions, what you don't know about how others see you*. Bantam Books
7. Diamond, J. (1979). *Your Body Doesn't Lie, Unlock the power of your natural energy*. Warner Books, Inc.
8. Ekman, P. (2001, 1992, 1985). *Telling Lies, Clues to Deceit in the Marketplace, Politics and Marriage*. W.W. Norton & Company.
9. Ekman, P. (2003). *Emotions Revealed, Recognizing Faces and Feelings to Improve Communication and Emotional Life*. Henry Holt & Company, Inc.
10. Ekman, P. and Friesen, W. (2003) *Unmasking the face*. Library of Congress.
11. Ekman, P. and Davidson, R. (1994). *The nature of emotion: Fundamental questions*. Oxford University Press
12. Fast, J. (1991). *Body Language in the Workplace*. The Philip Lief Group.
13. Goldin-Meadow, S. (2003). *Hearing gesture: How our hands help us think*. The Belknap Press of Harvard University Press.
14. Hall, E. (1959). *The Silent Language*. Anchor Books.
15. James, T. and Shephard, D. (2001). *Presenting magically: Transforming your stage presence with nlp*. Crown House Publishing Ltd.
16. Lowen, A. (1958). *The Language of the body*. Grune and Stratton Inc.



17. McNeill, D. (1992). *Hand & mind: What gestures reveal about thought*. The University of Chicago Press.
18. Pert, C. (1997). *Molecules of Emotion, The Science Behind Mind-Body Medicine*. Scribner Publishers.
19. Rankin, J. (2001). *Body Language in Negotiations and Sales*. Rankin File.
20. Rodenburg, P. (2000). *The actor speaks: Voice and the performer*. Palgrave McMillan.
21. Stanislavski (1949). *Building a character*. Routledge Theatre Art Books.
22. Wolfe, G. (2004). *Look, Body Language in Art*. Francis Lincoln Limited.
23. Young, S. (2007). *Micro messaging: Why great leadership is beyond words*. New York: McGraw Hill.